

SECONDED NATIONAL EXPERT- JOB PROFILE

Seconded National Expert (*in Planning*)
Seconded National Expert (*in Programming, policies and projects*)
Seconded National Expert (*in Compliance and evaluation*)

(Operational Planning Division)

Tasks and responsibilities:

General tasks and responsibilities

Reporting to the Head of Unit and under the supervision of the respective Head of Sector the general duties related to the positions are:

- To contribute with his/her professional competencies to the tasks of the respective Sector where he/she is involved in, facilitating the application of sound management of the work and achievement of objectives.
- To coordinate and organize meetings, workshops, negotiations and to establish relationships among external and internal stakeholders for cooperation in the field of Sector's activities.
- To represent the respective Sector at meetings.
- To follow the developments, relevant legislation, procedures, and practices relevant for the Unit/Sector's area of responsibility and promote their implementation.
- To monitor related operational developments in the field and/or propose potential implementation measures by the Unit.
- To perform other tasks and responsibilities assigned by the Head of Sector / Unit.

Specific tasks and responsibilities related to planning (i.e. expertise required in operational planning):

- To contribute by developing and reviewing to the planning of operations at the EU external borders and in the third countries, in particular:
 - Supporting the initiation and planning phases of the operational cycle.
 - Negotiating the operational responses with the host countries.
 - Drafting, consulting, and negotiating the operational plans.
 - Carrying out proactive operational exigency planning.

Specific tasks and responsibilities related to Programming, policies and projects (i.e. expertise required from at least one of the related areas: coast guard, cross-border crimes or land border operations):

- To contribute to the long-term operational concept of the European Standing Corps' by the Agency with operational expertise related to:
 - coast guard domain, in particularly related to search and rescue (SAR);
 - prevention and detection of cross-border crimes, such as motor vehicle crimes, migrant smuggling and THB, or drugs and firearms related crimes.
 - border surveillance and border checks based on the Schengen Borders Code and other relevant regulations

- To analyse and propose new initiatives related to technical and operational support by the Agency, to contribute to the preparation, implementation of the (pilot) projects and tests, and to prepare the integration of new activities into the daily operational responses related to:
 - coast guard functions
 - countering cross border crime
 - border surveillance and border checks

Specific tasks and responsibilities related to compliance and evaluation (i.e. expertise required in compliance and/or evaluation):

- To contribute to the development of the compliance and evaluation concept and strategies, including the drafting of strategic documents, with a focus on adherence to regulations, policies, and standards and development of the operational evaluation framework.
- To perform the evaluations and to draft evaluation reports.
- To contribute to the development and maintenance of handbooks, guidelines, and training materials for compliance and evaluation activities.
- To identify and proactively propose solutions for potential compliance risks and challenges.

Selection criteria:

Professional qualifications, competencies and experience required:

Essential:

- At least 6 years of experience in the area of border management/law enforcement or similar, whether in operational context or at the headquarters
- Specialized knowledge and at least 2 years of professional experience related to the specific tasks and responsibilities (in the area of planning; programming/policies/projects related to coast guard functions or countering cross-border crime; compliance/evaluation)
- Good understanding on the European cooperation related to the tasks and responsibilities
- Good knowledge of relevant international conventions on fundamental rights and access to international protection in the context of EU border control
- Experience of working in international environment

Advantageous criteria for Planning:

- Professional knowledge on relevant EU and international law, including Schengen Borders Code, the European Integrated Border Management and/or Frontex coordinated operations
- Knowledge in planning processes of the European/international organisations

Advantageous criteria for Programming, policies and projects:

- Experience in participation in operational activities coordinated by Frontex (Joint Operations/Rapid Border Interventions/Pilot Projects/Coast Guard functions etc.)
- Knowledge of EU Integrated Border Management (EU IBM) and related strategies (migration, border management, maritime security, internal security, etc.)
- Experience in European or international projects related to development of operational concepts or capacities for border control or coast guard functions
- Good understanding of, and experience in, EMPACT and its operational activities at the external borders

Advantageous criteria for Compliance and evaluation:

- Good understanding on the EBCG Regulation, in particular on the operational mandate of the Agency

Personal skills & competencies required:

- Excellent communication skills in English - written and oral. Ability to produce concise, well-structured, and effective documentation, presentations, and correspondence related to the tasks and responsibilities
- Strong sense of initiative and responsibility
- Proficient user of standard office software (MS Office or similar)
- Ability to perform under pressure and work independently with good time management skills and ability to work in multicultural environment
- Analytical ability and structured approach to complex tasks